

London Health Data Research Hub Citizen Representatives

The London Health Data Research Hub - a partnership between London’s NHS, academia, and citizens - is seeking to appoint 2-3 Citizen Representatives to sit on the Programme Steering Board.

The London Health Data Research Hub brings together the NHS, research community, and citizens in London. Its mission is to improve the health and wellbeing of Londoners and solve health and care challenges using the power of data.

This partnership has come together following a mandate from Londoners - expressed through the [OneLondon Citizens’ Summit](#) - for data to be consistently joined-up and used to support individual care, proactive care, planning, and research. Making better use of de-personalised (non-identifiable) data for planning and improving health and care services was considered a ‘must-do’ by this group of Londoners, and they set out clear recommendations and conditions for using data for research and development.

The formation of the London Health Data Research Hub is part of a wider strategy which will underpin and enable this consistent use of de-personalised health and care data for planning, improvement, and research, ensuring that we meet Londoners’ expectations and continue to build public trust and confidence around data use.

The programme will be governed by a Steering Board made up of citizen representatives, health and care leaders, and representatives from across London’s academic institutions. They will have oversight of the programme’s six workstreams:

1. **Public Involvement and Engagement:** Ensuring citizens are involved at every step
2. **Use Test Cases:** Attracting research projects, screening requests, and creating a pipeline portfolio
3. **Data Management:** Agreeing data standards alongside technical build and architecture
4. **Trusted Research Environment:** Agreeing access standards, reviewing access requests, monitoring data use
5. **Business Case Curation:** Including construction and stakeholder review
6. **Benefits Acceleration:** Identifying research benefits for London, and tracking clinical uptake

The role

This is an exciting opportunity for 2-3 Citizen Representatives to join the Programme Steering Board and help shape the strategy and direction of the London Health Data Research Hub. You will attend monthly meetings and be an active member of the Steering Board, ensuring that the citizen voice is represented and considered as part of policy development and decision-making.

YOUR SKILLS AND EXPERIENCE We are looking for people who...	YOUR ROLE You will be required to...
<ul style="list-style-type: none"> • Are citizens currently living in London <p>Judgement, motivation, and flexibility</p> <ul style="list-style-type: none"> • Have experience of leadership within a work (paid or voluntary) or personal context • Are able to absorb complex information and situations before reaching a recommendation 	<ul style="list-style-type: none"> • Attend and take an active part in one Steering Board meeting per month • Attend a briefing session prior to the monthly Steering Board meeting where relevant and appropriate • Prepare for each meeting by reading any paperwork required • Share your opinion and give advice

<ul style="list-style-type: none"> • Are able to display sound judgement and objectivity, and understand the need for confidentiality • Are open minded and willing to modify thinking in view of new information/discussion • Can see the bigger picture and think and act strategically • Can test and probe constructively to achieve the best outcome for patients and the public <p>Personal qualities</p> <ul style="list-style-type: none"> • Have a high level of organisation, self-motivation, and drive for performance • Possess emotional intelligence and are able to challenge constructively • Personal integrity and commitment to openness, inclusiveness, and high standards • Have a good understanding of public service values and accountability • Are able to be objective about one’s own patient or carer experience, and can use this experience where relevant in order to positively contribute to the Steering Board • Able to communicate and debate with others at all levels, including very senior managers and clinicians in the NHS • Good interpersonal skills and open to change 	<ul style="list-style-type: none"> • Ensure that discussions consider how the work aligns with public recommendations and conditions around the join-up and use of health and care data for planning and research • Provide a lay perspective on operational and strategic issues • Support wider citizen involvement and engagement across the programme’s six workstreams • Regularly review the programme’s risk log • Respect the viewpoints of others in the group <p><i>Please note, this role is likely to evolve over time, and with that we expect there will be a wider set of engagement and involvement opportunities offered to Citizen Representatives.</i></p>
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Time required

Programme Steering Boards will be held monthly for a maximum of two hours per meeting. You will normally be required to read some papers in advance, and there will be the opportunity to have a pre-meet with the Director of Digital Strategy and/or Senior Responsible Officer for the programme. There will occasionally be electronic communications and work between meetings. It is anticipated this role will take between 2-3 days per month.

Location

Given the current COVID-19 safety measures, all meetings will be undertaken virtually using Zoom or MS Teams for the remainder of 2021. This will be reviewed in 2022. If/when in-person meetings resume, your travel expenses will be reimbursed. There will always be an option to join the Programme Steering Board virtually.

Remuneration

Citizen Representatives successfully appointed to the Steering Board will receive remuneration in accordance with the NHS document [Working with our Patient and Public Voice Partners - Reimbursing](#)

[expenses and paying involvement payments](#) to acknowledge your contribution to the Programme Steering Board. This amounts to £75 per half day, and £150 for a whole day.

Any involvement payments may be classed as earnings or income by Her Majesty's Revenue and Customs service (HMRC) or the Department for Work and Pensions (DWP). You would be responsible for declaring this income to HMRC, DWP, JobCentre Plus or other agencies as appropriate. If you are in receipt of state benefits, you should seek advice from the relevant agency, for example JobCentre Plus, ideally in advance of applying and certainly before accepting an offer of a role which attracts an involvement payment, even if you intend to decline the payment. Please note that accepting the role of Citizen Representative does not constitute a contract of employment.

Supported by

Public Involvement and Engagement workstream lead plus programme management function.

Length of commitment

A minimum of six months to support the initial phase of this programme. It is anticipated that the governance approach may evolve after this initial phase is completed, at which point Citizen Representatives may be asked to continue in their role for an additional period (to be confirmed).

Apply now

To apply, please read the following information and then email the following details to rebekah.tailor@uclpartners.com by **5pm on Friday 17 September**.

1. Please tell us a bit about yourself and your experience, why you are suitable for the role of Citizen Representative, and why you are interested to join the Programme Steering Board for the London Health Data Research Hub.

You can write this information and include in the body of an email or attach as a Microsoft Word document or PDF (maximum of 400 words). Alternatively, you can record a video submission, and attach the file to an email (maximum of 3 minutes).

2. Please provide your contact information (email address and/or telephone number) and let us know which London Borough you currently reside in.
3. Please provide two references. This should include name and contact information, plus an indication of the nature of your relationship.

We will acknowledge your application by email. People who are shortlisted will be invited to a virtual (e.g. using MS Teams or Zoom) group interview on either **Thursday 23 or Friday 24 September**.

Contact

Please do get in touch if you would like more information by contacting Rebekah Tailor, Public Involvement and Engagement workstream lead. Email: rebekah.tailor@uclpartners.com